

SCHEDULE 'A'

[**(a)] List of treasuries at which Coal Mines Provident Fund Contribution Stamps are stocked for issue to registered Coal Mines.

WEST BENGAL

Asansol

Calcutta

BIHAR

@

Dhanbad

Hazaribagh

CENTRAL PROVINCES AND BERAR

Baikunthpur

Bilaspur

Chanda

Chhindwara

ORISSA

Sambalpur

Talcher

[For Assam, see paragraph 9II of Appendix I,

For Rewa and Korea, see paragraph 8B of Appendix III]

**[(b) List of Post Offices at which Coal Mines Provident Fund contribution stamps are stocked for issue to registered Coal Mines.

BIHAR

Dhanbad

Jharia

(Schedule 'A' omitted, for J&K see paragraph 11 of Appendix IV.)]

@ The word "Manbhum" deleted by Govt. of India, Ministry of Labour Notification No. PF 21(23)/II dated 23 June, 1952.

** Inserted vide Govt. of India, Ministry of Labour Notification No. PF/21 (23)/11 dated 23.6.1952.

+[SCHEDULE 'B'

List of treasuries, sub – treasuries at which amounts may be deposited for being credited to the Fund.

West Bengal :- Asansol, Calcutta, Bankura, Suri, [Purulia]¹

Bihar :- ²[] Dhanbad, Hazaribagh, Ranchi, Palamau, [+ + Latehar, Dumka, Deoghar].

Madhya Pradesh :- Manendragarh, Nagpur, Baikunthpur, Bilaspur, Chanda, Chhindwara.

Orissa :- Sambalpur, Talcher.

Rewa :- Shadhol, Umaria.

Assam :- Shillong, Sibsagar, Margherita, Dibrugarh.]

(Schedule 'B' omitted for J&K see paragraph 11 of Appendix IV)

FORM 'A'

**COAL MINES PROVIDENT FUND
(Declaration by Person Employed in a Coal Mine)**

1. Name (in block capital).....
2. Sex.....
3. Caste or Surname.....
4. Religion.....
5. Occupation.....
6. Height.....
7. Father's Name.....
8. Husband's Name (for married women).....
9. Marital Status
(whether bachelor, spinster, married, widow, widower)
10. Date of Birth Day..... Month..... Year.....
11. Marks of Identification.....
12. Permanent Address.....
Village..... Thana.....
District..... Province or State.....

+ Schedule 'B' inserted v ide S.R.O. 3306 dated, 22nd Oct. 1954.

1 Purulia added vide S.O. 2278 dated 13th Sept., 1960.

2 Manbhum added vide S.O. 2274 dated 13th Sept., 1960.

+ + Inserted vide Govt. of India, Ministry of Labour Notification No. PF/2(16)/51 dated 3.5.1955

I declare that I have/my ward has not previously been a member of the Coal Mines Provident Fund and I hereby direct that the amount at my/my ward's credit in the Coal Mines Provident Fund at the time of my/my ward's death shall be paid to the following person(s) in the manner shown against their names –

Name and address of the nominee or nominees	Nominee's relationship with the member	Age of nominee	Amount or share of accumulation in the Fund to be paid to the nominee(s)
---	--	----------------	--

¹I hereby direct that in the event of my death during the minority of my above named nominee(s) the person whose particulars are given below shall be deemed to be guardian of the minor nominee(s) for the purpose of the Coal Mines Provident Fund Scheme :

Name and address of the guardian	Age of the guardian	Relationship of the guardian with the member

Dated :
Signature or left thumb
 Impression of the person employed
 or his guardian

Certified that above declaration has been signed by/by the guardian of
 employed in my coal mine before me after
he has read the entries
 the entries have been read over to him by me.

Signature of Manager
 or other officer.....
 Designation.....

Regd. No. of Coal Mine.....
 Name and address of Coal Mine.....

 Dated.....

N.B. The space for photograph togetherwith the words "space for photograph" omitted vide Govt. of India, Ministry of Labour notification no. PF 2(16)/52, dated 24th Nov.1952.
 1 Added vide G.S.R. 1061 dated 15.6.63.

COAL MINES PROVIDENT FUND

Statement of contributions deposited into the treasury or Imperial Bank of India in respect of the period..... to.....

Instruction :-

1. Treasury or Bank Challan and declaration forms should accompany this statement.
2. If the declaration form is not sent in any case, reasons should be given in 'Remarks' column.

Name and address of the Coal Mine.....

Regd. No. of Coal Mine.....

Sl. No.	Name of person employed (in block capitals)	Father's name (or Husband's name in the case of married women)	Amount of Contribution			Account Number*	Remarks
			Employer's share	Member's share	Total		
Total Amount of Contributions							
			<u>Add 5% Administrative charges</u> <u>Total amount to be deposited</u> <u>Amount actually deposited</u> <u>Treasury or Bank in which deposited</u> <u>No. and date of Treasury or Bank Challan</u>			Signature of the Manager of Coal Mine	

* To be filled by employer only if an Account No. has already been allotted to the member.
 [This form has been omitted for Assam, Talcher, Rewa and Korea and J&K; see paragraph (9) III, I.8 and 8 C 11 of appendix I, II, III and IV respectively].

COAL MINES PROVIDENT FUND

(Election Under Paragraph 26 of the Coal Mines Provident Fund Scheme)

- 1. Name (in block Capitals).....
- 2. Sex..... 3. Religion.....
- 4. Father's Name.....
- 5. Husband's name (for married women only).....
- 6. Date of birth.....
- 7. Permanent Address.....
- 8. Name of Provident Fund of which he is already a member.....
-

I declare that all the particulars stated above are true to the best of my knowledge and belief and I hereby elect/do not elect to continue to be a member of the aforesaid Provident Fund.

Signature or left hand thumb
Impression of person employed

Certified that the above declaration has been signedby

..... employed in *

Before me and that he is a member of

Provident Fund + recognized under Income Tax Act, 1922
 + to which the Provident Fund Act, 1925, applies

Signature of Manager or
Other Officer of Coal Mine.....
Regd. No. Coal Mine.....

* Here give the name of Coal Mine in which employed.
+ Score out the portion not applicable.

COAL MINES PROVIDENT FUND

Contribution Card for employees other than monthly rated employees for the period from..... to

1. Account No.....
2. Name (in block capitals).....
3. Caste or Surname.....
4. Sex.....
5. Date of birth.....
6. Occupation.....
7. Father's name.....
8. Husband's name (for married woman only).....
9. Marital Status.....
10. Permanent address :-
Village..... Thana.....
District..... Province or State.....
11. Signature of left hand thumb impression of member.....
12. Signature of person preparing the Card.....
13. Signature of Manager of Coal Mine.....
14. Registered No. of Coal Mine.....
15. Name and address of Coal Mine.....

WARNING Any person who removes a stamp from this card or makes use of a stamp removed from a card is able to prosecution.			Week 1	Week 2	Week 3	FOLD CARD HERE DO NOT TEAR	Week 30	Week 31	Week 32	Week 33	Week 34	Week 35
Week 4	Week 5	Week 6	Week 7	Stamps must not be bought except at a Govt treasury	Week 8		Week 36	Week 37	Week 38	Week 39	Week 40	Week 41
Week 9	Week 10	Week 11	Week 12	Week 13	Week 14		Week 42	Week 43	Week 44	Stamps must not be bought except at a Govt treasury	Week 45	Week 46
Week 15	Week 16	Week 17	Week 18	Week 19	Week 20		Week 47	Week 48	Week 49	Week 50	Week 51	Week 52
Week 21	Week 22	NOTICE TO EMPLOYER Each stamp should be firmly affixed and the date of affixing and employer's registered No. at once stamped with metallic die across the face of stamps.			Week 23		SUMMARY OF STAMPS AFFIXED					
		Number	Denomination of stamps affixed				Nominal value of Stamps affixed		Signature of employer's clerk Checked and found correct			
	Rs.	As.	Rs.	As.								
Week 24	Week 25	Week 26	Week 27	Week 28	Week 29		Total Nominal value of stamps			Signature of clerk in the office of the Commissioner.		

Account No.....

PARTICULARS OF EMERGENCY CARDS ISSUED				
Serial No	Registered No of Coal Mine issuing the emergency card	Period for which emergency card issued		Remarks
			To	

PARTICULARS OF EMPLOYMENT				
Registered No of Coal Mine	Duration of employment		Remarks	Initials of employer's clerk
	From			

FORM 'D' (Revised)

COAL MINES PROVIDENT FUND

Contribution Card for employees other than monthly rated employees for the period from..... to

1. Account Number.....
2. Name (in block capitals).....
3. Caste or Surname.....
4. Sex..... 5. Date of birth.....
6. Occupation.....
7. Father's Name.....
8. Husband's name (for married woman only).....
9. Marital Status.....
10. Permanent Address :- Village..... Thana.....
Dist..... Province or State.....
11. Signature or left hand thumb impression of member.....
12. Signature of person preparing the Card.....
13. Signature of Manager of Coal Mine.....
14. Registered No. of Coal Mine.....
15. Name and Address of Coal Mine.....

1 Form 'D' (Revised) inserted vide S.R.O. 3306 dated 22.10.54.

Week	Wages earned. (Pies to be taken as one anna)		Contributions.		Under Charge (+) Over Charge (-)		Week	Wages earned. (Pies to be taken as one anna)		Contributions.		Under Charge (+) Over Charge (-)		Week	Wages earned. (Pies to be taken as one anna)	
	Rs.	As.	Rs.	As.	Rs.	As.		Rs.	As.	Rs.	As.	Rs.	As.		Rs.	As.
1 st							14 th							27 th		
2 nd							15 th							28 th		
3 rd							16 th							29 th		
4 th							17 th							30 th		
5 th							18 th							31 st		
6 th							19 th							32 nd		
7 th							20 th							33 rd		
8 th							21 st							34 th		
9 th							22 nd							35 th		
10 th							23 rd							36 th		
11 th							24 th							37 th		
12 th							25 th							38 th		
13 th							26 th							39 th		
Total																

Contributions.		Under Charge (+) Over Charge (-)		Week	Wages earned. (Pies to be taken as one		Contributions.		Under Charge (+) Over Charge (-)		Summary of Contributions.										
											Period		Contri- butions		Under Charge(+) Over Charge(-)						
Rs.	As.	Rs.	Rs.		Rs.	As.	Rs.	As.	Rs.	As.	From	To	Rs.	As.	Rs.	As.					
				40 th							1 st Week	13 th Wee k									
				41 st							14 th Week	26 th Wee k									
				42 nd							27 th Week	39 th Wee k									
				43 rd							40 th Week	52 nd Wee k									
				44 th																	
				45 th											Rs.	As.					
				46 th							Total Contributions										
				47 th							<i>Add</i> on account of Under Charge										
				48 th							<i>Deduct</i> on Account of over Charge										
				49 th							Net amount of Contribution*										
				50 th							* To agree with the amount shown in statement 'I' for credit to the member's Fund Account. Signature of Employer's Clerk Checked and found correct Signature of clerk in C.M.F Office.										
				51 st																	
				52 nd																	
				53 rd																	

PARTICULARS OF EMPLOYMENT

Registered No. of Coal Mine	Duration of Employment		Remarks	Initials of employer's Clerk
	From	To		

¹FORM 'D(V)'

Contribution card for employees other than monthly rated employees for the period from.....to.....

1. Account No.....
2. Name (in block capitals).....
3. Father's/husband's Name.....
4. Signature or left thumb impression of the member.....
5. Signature of person preparing the card.....
6. Signature of Manager of Coal Mine.....
7. Registered No. of coal mine.....
8. Name and address of coal mine.....

1 Form 'D(V)' inserted vide G.S.R. 1063 dated 6.6.63.

Week	Total emoluments earned		Contributions				Under charge(+) Over Charge (-)				Week	Total emoluments earned		Contributions				Under charge(+) Over Charge (-)			
			Members share		Employer's share		Members share		Employer's share					Members share		Employer's share		Members share		Employer's share	
	Rs.	P.	Rs.	P.	Rs.	P.	Rs.	P.	Rs.	P.		Rs.	P.	Rs.	P.	Rs.	P.	Rs.	P.		
1 st										14 th											
2 nd										15 th											
3 rd										16 th											
4 th										17 th											
5 th										18 th											
6 th										19 th											
7 th										20 th											
8 th										21 st											
9 th										22 nd											
10 th										23 rd											
11 th										24 th											
12 th										25 th											
13 th										26 th											
Total																					

Week	Total moluments earned		Contributions				Under charge(+) Over Charge (-)				Week	Total emoluments earned		Contributions				Under charge(+) Over Charge (-)			
			Mem-bers share		Empl-oyer's share		Mem-bers share		Empl-oyer's share					Mem-bers share		Empl-oyer's share		Mem-bers share		Empl-oyer's share	
	Rs.	P.	Rs.	P.	Rs.	P.	Rs.	P.	Rs.	P.		Rs.	P.	Rs.	P.	Rs.	P.	Rs.	P.		
27 th										40 th											
28 th										41 st											
29 th										42 nd											
30 th										43 rd											
31 st										44 th											
32 nd										45 th											
33 rd										46 th											
34 th										47 th											
35 th										48 th											
36 th										49 th											
37 th										50 th											
38 th										51 st											
39 th										52 nd											
										53 rd											
Total																					

SUMMARY OF CONTRIBUTION

Period		Contributions				Under Charge (+) Over Charge (-)			
		Member's share		Employer's share		Member's share		Employer's share	
From	To	Rs.	P.	Rs.	P.	Rs.	P.	Rs.	P.
1 st week	13 th week								
14 th week	26 th week								
27 th week	39 th week								
40 th week	52 nd /53 rd week								
Rate of voluntary contribution.....per cent.									
						Member's share		Employer's share	
						Rs.	P.	Rs.	P.
Compulsory contributions brought forward from Form 'D(Revised)'									
Contribution in this card									
Add on account of under charges									
Deduct on account of over charges									
Net amount of contribution*									

* To agree with the amount shown in statement 'I(V)' for credit to the Members' Fund Account.

Signature of Employer's clerk.....

Checked and found correct.

.....
Signature of clerk in C.M.P.F. Office

COAL MINES PROVIDENT FUND

Contribution Card for monthly rated employees for the period from..... to

1. Account No.....
2. Name (in block capitals).....
3. Caste or surname.....
4. Sex..... 5.Date of birth
6. Occupation.....
7. Father's Name.....
8. Husband's Name.....
(for married women only)
9. Marital status.....
10. Permanent address :- Village..... Thana.....
District.....Province or State.....
11. Signature or left hand thumb impression of member.....

FOLD CARD HERE DO NOT TEAR

- Account No.....
12. Signature of person preparing the card.....
 13. Signature of Manager of Coal Mine.....
 14. Registered No. of Coal Mine.....
 15. Name and Address of Coal Mine.....

PARTICULARS OF EMPLOYMENT

Registered No. of Coal Mine	Period of employment		Remarks	Initials of Employer's Clerk
	From	To		

Warning Any person who removes a stamp from this card or makes use of a stamp removed from a card is liable to prosecution.			Month 1
Month 2	Month 3	Month 4	Month 5
Month 6	Month 7	Stamps must not be bought except at a Government treasury	Month 8
Month 9	Month 10	Month 11	Month 12

FOLD CARD HERE DO NOT TEAR

NOTICE TO EMPLOYER					
Each stamp should be firmly affixed and the date of affixing and employer's registered No. at once stamped with metallic die across the face of stamp.					
Summary of stamps affixed					
Number of stamps	Denomination of stamps		Nominal value		Signature of employer's clerk <u>Checked and found correct</u> Clerk of the Office of the Commissioner
	Rs.	As.	Rs.	As.	
Total nominal value of Stamps affixed					

Particulars of emergency card issued

	Employer's Registered No.	Period for which issued		Remarks
		From	To	

COAL MINES PROVIDENT FUND

Contribution Card for monthly rated employees for the period from.....
 to.....

1. Account No.....
2. Name (in block capitals).....
3. Caste or Surname..... 4. Sex.....
5. Date of birth..... 6. Occupation.....
7. Father's name.....
8. Husband's name (for married women only).....
9. Marital Status.....
10. Permanent Address :-
 Village..... Thana.....
 District..... Province or State.....
11. Signature or left hand thumb impression of member.....

FOLD CARD HER DO NOT TEAR

- Account No.....
12. Signature of person preparing the card.....
 13. Signature of Manager of Coal Mine.....
 14. Registered No. of Coal Mine.....
 15. Name and address of Coal Mine.....

PARTICULARS OF EMPLOYMENT

Registered No. of Coal Mine	Period of Employment		Remarks	Initials of Employer's Clerk
	From	To		

* Form 'E (Revised)' inserted vide S.R.O. No. 3306 dated 22.10.1954.

Month	Wages earned (pies to be taken as one anna)		Contribution		Under charge(+) Over Charge(-)		Month	Wages earned (pies to be taken as one anna)		Contribution		Under charge(+) Over Charge(-)	
	Rs.	As.	Rs.	As.	Rs.	As.		Rs.	As.	Rs.	As.	Rs.	As.
							B.F.						
1 st							7 th						
2 nd							8 th						
3 rd							9 th						
4 th							10 th						
5 th							11 th						
6 th							12 th						
Total C.O							Total						

FOLD CARD HERE DO NOT TEAR

	Rs.	As.
Total contributions.....		
Add on account of under charge.....		
Deduct on account of over charge.....		
+Net amount of contribution.....		

+ To agree with the amount shown in statement 'I' for credit to Member's Fund Account.

Signature of Employer's Clerk

Checked and found correct.

Signature of Clerk in C.M.P.F.Office

COAL MINES PROVIDENT FUND

Contribution card for monthly rated employees for the period from.....
 to

1. Account No.....
2. Name (in block capitals).....
3. Father's/husband's name.....
4. Signature or left thumb impression of the member.....
5. Signature of person preparing the card.....
6. Signature of Manager of Coal Mine.....
7. Registered No of Coal Mine.....
8. Name and address of mine.....

Month	Total emoluments earned		Contribution				Under Charge (+) Over Charge (-)			
			Member's Contribution		Employer's Contribution		Member's Contribution		Employer's Contribution	
	Rs	P	Rs	P	Rs	P	Rs	P	Rs	P
1 st										
2 nd										
3 rd										
4 th										
5 th										
6 th										
Total										

1 Form 'E (v) inserted vide G.S.R. 1063 dated 6.6.63.

Month	Total emoluments earned		Contribution				Under Charge (+) Over Charge (-)			
			Member's Contribution		Employer's Contribution		Member's Contribution		Employer's Contribution	
	Rs.	P.	Rs.	P.	Rs.	P.	Rs.	P.	Rs.	P.
7 th										
8 th										
9 th										
10 th										
11 th										
12 th										
Total										
Rate of Voluntary Contribution						Precent				

	Member's Contribution		Employer's Contribution	
	Rs.	P.	Rs.	P.
Compulsory contributions brought forward from 'E(Revised)'				
Contribution in this card				
Add on account of undercharge				
Deduct on account of overcharge				
Net amount of contribution*				

*To agree with the amount shown in statement 'I' for credit to Member's Fund Account

Signature of Employer's Clerk

Checked and found correct.

Signature of clerk in C.M.P.F. Office

COAL MINES PROVIDENT FUND

Emergency Contribution Card for the period from..... to

1. Account Number.....
2. Name (in block capitals).....
3. Caste or Surname..... 4. Sex.....
5. Occupation.....
6. Father's Name.....
7. Husband's name (for married women only).....
8. Marital Status.....
9. Permanent Address :- Village..... Thana.....
 District..... Province or State.....
10. Signature or left hand thumb impression of member.....
11. Signature of Person preparing the Card.....
12. Signature of Manager of Coal Mine.....
13. Registered No. of Coal Mine.....
14. Name and Address of Coal Mine.....
15. Space for Stamps :-

16. Total nominal value of stamp affixed.....
17. Signature of employer's clerk.....
18. Checked and found correct.....
 Clerk of the Office of the Commissioner.....

Form 'G' omitted vide Govt. of India, Ministry of Labour Notification No. PF 2 (16)/52 dated 24.11.52.

COAL MINES PROVIDENT FUND

Return of persons employed who qualified for membership of the Coal Mines Provident Fund during the quarter..... to (To be sent to the Commissioner in duplicate with Form 'A')

Name and Address of Coal Mine.....

Regd No. of Coal Mine.....

Sl. No.	Name of employees (in block capitals)	Father's name (or Husband's name in case of married women)	Category of employee's work	Sex	A/c No. (not to be filled by employer)	*Date on which the person was employed	Remarks

Date.....

Signature of Manager of Coal Mine

@FORM 'H' (Revised)

COAL MINES PROVIDENT FUND

Return persons employed who qualified for membership of the Coal Mines Provident Fund during the month of19.....

(To be sent to the Commissioner in duplicate with Form 'A')

Name & Address of Coal Mine.....

Regd. No. of Coal Mine.....

Sl. No.	Name of employees (in block capitals)	Father's name (or Husband's name in case of married women)	Category of employee's work	Sex	A/c No. (not to be filled by employer)	Date of appointment	Remarks
Date.....				Signature of Manager of Coal Mine			

* New column inserted vide S.R.O. 2564 dated 31.7.57.

@ New Form H (Revised) inserted vide S.O. 2620 dated 26.11.61.

COAL MINES PROVIDENT FUND

A return of members qualified for membership of Coal Mines Provident Fund transferred out from the colliery, came on transfer or left service or superannuated or died

Name of the Coal Mine..... For Quarter..... 19.....

Regd. No. of the Coal Mine..... to.....19.....

PART – A : QUALIFIED FOR MEMBERSHIP OF THE FUND

Sl. No.	Name of employees (in block capitals)	Father's name (or husband's name in case of married women)	Category of employees	Sex	Date on which person was employed	Account No. (not to be filled by employer)
1	2	3	4	5	6	7

PART – B : MEMBERS TRANSFERRED TO OTHER COLLIERY DURING THE PERIOD

Sl. No.	Name	Father's or husband's name	CMPF Account No.	Colliery to which transferred	Remarks
1	2	3	4	5	6

PART – C : DETAILS OF PERSON WHO JOINED COLLIERY ON TRANSFER FROM OTHER COLLIERY

Sl. No.	Name	Father's or husband's name	CMPF A/c No.	Name of colly. where- from trans-ferred	Remarks
1	2	3	4	5	6

PART – D : DETAILS OF PERSON WHOSE SERVICE TERMINATED DUE TO RESIGNATION/MEDICALLY UNFIT/DEATH/ANY OTHER REASON

Sl. No.	Name of member	Father's or Husband's name	CMPF A/c No.	Date from which service terminated
1	2	3	4	5

Reason for termination of service	Last known address of member or his next kin in event of death	Remarks
6	7	8

PART – E : DETAILS OF PERSONS WHO ARE DUE TO RETIRE WITHIN NEXT SIX MONTHS DUE TO SUPERANNUATION

Sl. No.	Name of member	Father's name	CMPF A/c No.	Due date of superannuation	Remarks
1	2	3	4	5	6

.....
Signature of Manager of
Coal Mines or Officer Incharge of Unit

COAL MINES PROVIDENT FUND

Return of Contribution Cards sent to the Commissioner on completion of contribution year 19..... to.....19

(To be sent in duplicate)

Name and Address of Coal Mine.....

Regd. No. of Coal Mine.....

Sl. No.	Account No.	Name of members (in block capitals)	Number of emergency cards sent	Total contribution	Remarks	Space for use in Commissioner's office
Total Amount of Contribution						

Total number of cards sent

Dated.....

Signature of Manager of Coal Mine

***Form 'I' (Revised)**

**FORM 'I' (Revised)
OUTER**

COAL MINES PROVIDENT FUND

Return of Contribution Cards sent to the Commissioner on completion of
Contribution year..... to 19

(To be sent in duplicate)

Name and Address of Coal Mine.....

Regd. No. of Coal Mine.....

Sl. No.	Account No.	Name of member (in block capitals)	Father's or Husband's name (in the case of married women)	Total Contribution		Remarks	Space for use in Commissioner's office
				Rs.	P.		
Total Amount of Contribution							

* Form I (Revised) Outer and Inner inserted vide SRO 3306 dated 22 Oct. '1954.

* The columns with the heading P deleted vide GSR No. 1312 dt. 29.12.84.

Form I (Revised)

FORM 'I' (Revised)

INNER

Sl. No.	Account No.	Name of member (in block capitals)	Father's or Husband's name (in the case of married women)	Total Contribution		Remarks	Space for use in Commissioner's office
				Rs.	P.		
Total Amount of Contribution							

* The columns with the heading P deleted vide GSR No. 1312 dated 29.12.84.

OUTER

Sl. No.	Account No.	Name of member (in block capitals)	Father's or Husband's name (in the case of married women)	Total Contribution		Remarks	Space for use in Commissioner's office
				Rs.	P.		
Total Amount of Contribution							

Total number of cards sent.....

Details of payment

Nos. and dates of challans/cheques/Bank Drafts/Pay-in-slips	Account		Name of Treasury /Bank in which deposited
	Rs.	P.	

Dated.....19

Signature of Manager of Coal Mine

* The columns with the heading P deleted vide GSR No. 1312 dated 29.12.84.

**¹FORM 'I(V)'
OUTER**

COAL MINES PROVIDENT FUND

Return of contribution cards for Voluntary Contributors sent to the Commissioner on completion of contribution

Year.....to.....
(To be sent in duplicate)

Name and Address of Coal Mine.....

Registered No. of Coal Mine.....

Sl. No.	Account No	Name of member (in block capitals)	Father's or Husband's name (in the case of married women)	Members's Contribution		Employer's Contribution		Remarks	Space for use in commr's Office
				Rs.	P.	Rs.	P.		
Total Amount of Contribution									

1. Form 'I(V)' Outer and Inner inserted vide GSR 1063 dated 6-6-1963.

**FORM I(V)
INNER**

Sl. No.	Account No	Name of member (in block capitals)	Father's or Husband's name (in the case of married women)	Members's Contribution		Employer's Contribution		Remarks	Space for use in commr's Office
				Rs.	P.	Rs.	P.		
Total Amount of Contribution									

COAL MINES PROVIDENT FUND

Sl. No.	Account No	Name of member (in block capitals)	Father's or Husband's name (in the case of married women)	Members's Contribution		Employer's Contribution		Remarks	Space for use in commr's Office
				Rs.	P.	Rs.	P.		
Total Amount of Contribution									

Total number of cards for voluntary contributors sent.....

Total compulsory contribution brought Forwarded from Form-I (Revised) Rs.....

Total contribution as per this Form – I(V) Rs.....

Total Contributions Rs.....

***DETAILS OF PAYMENT**

Nos. and dates of Challans/ Cheques/Bank Drafts/Pay-in-slips	Amount		Name of Treasury/Bank in which Deposited
	Rs.	P.	

Date.....

Signature of Manager of Coal Mine

*Details of payments are to be shown only in Form I (V) outer and not in Form – I (Revised)'outer.

COAL MINES PROVIDENT FUND

Challan of Contribution Cards* sent to

Instruction – This Form should be prepared in triplicate or duplicate according as the cards are sent to the new employer or the Commissioner. In case the cards are sent to the new employer the extra copy should be sent to the Commissioner. One copy will be returned by the recipient duly acknowledged.

Sl. No.	Account No.	Name of member (in block capitals)	Contribution card sent (S) Not sent (N) 4+	Emergency cards (Number sent) NIL, 1,2,3 etc. 5	Remarks 6
1	2	3			

**No. of Contribution Cards.....

No. of Emergency Cards.....

Total No. of Cards Sent.....

Signature of Manager
Name & address of the Coal Mine
Regd. No. of Coal Mine

Dated

.....

COAL MINES PROVIDENT FUND

Challan of Contribution Cards* sent to

Instructions – This Form should be sent in duplicate. The recipient will return one copy duly acknowledged.

Sl. No.	Account No.	Name of member (in block capitals)	Contribution card sent (S) Not sent (N) +	Emergency cards (Number sent) NIL, 1,2,3 etc.	Remarks

**No. of Contribution cards.....

No. of Emergency Cards.....

Total No. of Cards sent.....

Dated.....

Coal Mines Provident Commissioner

* The words “and Identity Cards”
+ Original columns “Identity Cards sent (S)
not sent (N)”

**The words “No. of Identity cards”

Omitted vide Govt. of India, Ministry of Labour Notification No. P.F. 2(16)/52 dated 24 Nov. 1952.

**COAL MINES PROVIDENT FUND
(Requisition for Contribution Cards*)**

The following persons, who have joined this Coal Mine, are understood to be members of the Coal Mines Provident Fund and to have been working in your coal mine/not to have worked in any coal mine during..... or It is requested that their Contribution Cards, if any + may kindly be sent to us:-

Sl. No.	Members's name (in block capitals)	Father's name (or Husband's name incase of married woman)	Account No. (as+ +stated by the member)	Probable date of leaving the Coal mines@

Regd. No. of Coal Mine.....

Dated.....

Signature of Manager or
Other Officer

To
.....
.....
.....

Name & Address of Coal Mine

COAL MINES PROVIDENT FUND

I..... hereby cancel the nomination made by me/my guardian on..... as regards the disposal, in the event of my/my ward's death of the amount standing to my/my ward's credit in the Coal Mines Provident Fund and direct that the amount at my/my ward's credit in Account No..... of Coal Mines Provident Fund at the time of my/my ward's death shall be paid to the following person(s) in the manner shown against their names:-

Name & address of the nominee or nominees	Nominee's relationship with the member	Age of nominee	Amount or share of accumulation in the Fund to be paid to the nominee
1	2	3	4

Date.....

Signature or left hand thumb
impression of member or his guardian

Certified that the above declaration has been signed by (1)..... employed in (2) the guardian of..... employed in before me.

Regd. No of Coal Mine.....

Signature of Member

* The words "and Identity cards"

+ The words "and the Identity Cards (in the case of those who have not already surrendered them as mentioned below)

++ The word "As in he Identity Card or"

@ Column "whether I.C.surrendered"

Omitted vide Govt.of India, Ministry of Labour Notification No. PF2(16)/52 dt 24.11.52.

COAL MINES PROVIDENT FUND

I Hereby (cancel the original appointment of guardian made by me in favour of Shri/Smt..... and)* direct that in the event of my death during the minority of my nominee..... the person whose particulars are given below shall be deemed to be the guardian of my above named nominee for the purposes of the Coal Mines Provident Fund Scheme:-

Name and address of the guardian	Age of guardian	Relationship of the guardian with the member

Date.....

Signature/L.T.I. of the member

Account No.....

 Certified that the above declaration has been signed by.....
 employed in before me:

Regd. No. of Coal Mine.....

Signature of Manager

* Delete when this form is used for appointing a guardian for the first time by an old member.

1 Form 'MM' inserted vide GSR 1061 dated 15.6.1963.

COAL MINES PROVIDENT FUND

@ I..... hereby cancel the nomination made by me as regards the disposal, in the event of my death, of the amount standing to my credit in the Coal Mines Provident Fund and direct that the amount at my credit in Account No..... of the Coal Mines Provident Fund at the time of my death shall be paid to the following person(s) in the manner shown against their names:-

Name & address of the nominee or nominees	Nominee's relation-ship with the member	Age of nominee	Amount or share of accumulation in the Fund to be paid to the nominee
1	2	3	4

*I..... hereby (cancel the original appointment of guardian made by me in favour of Shri/Smt..... and) direct that in the event of my death during the minority of my nominee the person whose particulars are given below shall be deemed to be the guardian of my above named nominee for the purposes of the Coal Mines Provident Fund Scheme :-

Name and address of the guardian	Age of guardian	Relationship of the guardian with the member

Date.....

Signature/L.T.I. of the member

Account No.....

Certified that the above declaration has been signed by
 employed in.....
 colliery name and Regd. No. of Coal Mines.....

Date.....

Signature of Manager

* Delete when this form is used for appointing a guardian for the first time.

@ Delete whichever not applicable.

1 Form – M (Revised) inserted vide G.S.R. No. 97 dt 13.2.88.

COAL MINES PROVIDENT FUND
(Indent for Purchase of Contribution Stamps)

To
The Treasury Officer,

.....

Please supply for the use of the undermentioned Coal Mine the following contribution stamps for which the bearer will pay Cash/by Cheque No..... dated..... drawn on

Denomination of the Stamp	Number of stamps required	Nominal value of stamps
Monthly rated employees		
One Rupee and four annas ...		
Two Rupees ...		
Three Rupees ...		
Four Rupees ...		
Six Rupees ...		
Eight Rupees ...		
Ten Rupees ...		
Twelve Rupees ...		
Fourteen Rupees ...		
Sixteen Rupees ...		
Eighteen Rupees ...		
Twenty Rupees ...		
Twenty four Rupees ...		
Thirty Rupees ...		
Other Employees ...		
Four Annas ...		
Six Annas ...		
Eight Annas ...		
Twelve Annas ...		
One Rupee ...		
One Rupee & Four Annas ...		
One Rupee & Eight Annas ...		
Total Nominal Value of Stamps		
Add 5% Administrative Charge		
Total amount payable for the purchase of stamp		
Regd. No. of Coal Mine		
Name & Address of Coal Mine		Signature of Manager of Coal Mine

Form – N omitted for J&K – See paragraph II of appendix IV.

COAL MINES PROVIDENT FUND

Classified summary of the assets of the Coal Mines Provident Fund on the

Class of assets	Book value as per (a) below	Market value as per (b) below	Remarks as per (c) below
1. Govt. of India Securities 2. Indian Provincial Govt. Securities 3. Indian Municipal, Port & Improvement Trust Securities including Debentures 4. Debentures of Indian Railways 5. Guaranteed and Preference Shares of Indian Railways 6. Annuities of Indian Railways 7. Ordinary Shares of Railways in India 8. Other Debentures of Concerns in India 9. Other Guaranteed and Preference Shares of Concerns in India 10. Other Ordinary Shares of Concerns in India 11. Cash on Deposit in Banks 12. Cash in hand and on Current Account in Banks 13. Other Assets (to be specified)	Rs.	Rs.	Rs.

The Summary shall show –

- (a) the value for which credit is taken in the accounts for each of the above mentioned classes of assets,
- (b) the market value of such of the above mentioned classes of assets as has been ascertained from published quotations,
- (c) how the value of such of the above mentioned classes of assets as has not been ascertained from published quotations has been arrived at.

[For Assam see further Forms – III, IV and V annexed to Appendix – I]

COAL MINES PROVIDENT FUND

Monthly abstract of deposits towards the Coal Mines Provident Fund for the month of

..... 19

(To be submitted to the Coal Mines Provident Fund Commissioner in duplicate by the 15th of each month by Registered post or through a messenger alongwith the original challan/Bank receipt/cheque/draft).

		Rs.	P.
1. Total wages earned by members of C.M.P.F.			
2. Provident Fund Contribution (Employer's & Employee's shares)			
3. Add on account of undercharge (both shares) for the month of			
	Rs.	P.	Total u/c
(i)			Total O/c (minus)
(ii)			
(iii)			
(iv)			
4. Deduct on account of over charge for The month of			
(i)			
(ii)			
5. Net Total (2+3+4			
6. Administrative Charges**			
7. Total in figures (5+6)			

8. Total in words (5+6) Rupees.....

9. *(i) Deposited under Treasury challan No..... dated..... in
..... Treasury (original challan attached).

*(ii) Deposited in the Imperial Bank of India, Dhanbad, on for credit to the
Coal Mines Provident Fund Account No. I (Receipted 'pay in slip' attached).

*(iii) Remitted vide crossed Account payee cheque/crossed Account payee draft No.....
..... dated..... on the Imperial Bank of India, Dhanbad, in favour of Coal
Mines Provident Fund Account No.I (cheque or draft attached).

Dated.....19

Manager/Agent

..... Colliery

*Delete portions not applicable CMPF Regd No..... Zone.....

(For use of the Coal Mines Provident Inspector only)

Received from Coal Mines Provident Fund Commissioner on (date).....

Checked with the records of the Colliery on (date)..... Discrepancies detected have
been included in my Inspection report No..... dated..... Under charges
detected have been noted in the connected contribution cards.

Inspector C.M.P.F.

Dated.....19.....

Junior Labour Inspector(C)

@ Inserted vide S.R.O. 3306 dated 22nd Oct. 1954.

** The words & figures "5% of net total at Serial No. 5" deleted vide S.R.O. 1852 dated 20 August, 1955.

COAL MINES PROVIDENT FUND

Monthly abstract of deposits towards the Coal Mines Provident Fund for the month of 19.....

(To be submitted to the Coal Mines Provident Fund Commissioner in duplicate by the 15th of each month by Registered post or through a messenger along with the original challan/Bank receipt/cheque/draft)

1. Total emoluments earned by members of Coal Mines Provident Fund :- Rs.....
2. Contribution for the month.....
3. Add on account of under charges

	Compulsory contribution		Voluntary contribution		Compulsory contribution (both shares)	Voluntary contribution by members
	Rs		Rs.	Total Under Charge	Rs.	Rs.
i).....		i).....				
ii).....		ii).....				
(iii).....		(iii).....		Total		
4. Deduct on account of over charges -						
	Compulsory contribution		Voluntary contribution	Total Over Charges		
	Rs		Rs			
i).....		i).....				
ii).....		ii).....				
(iii).....		(iii).....		Net Contribution		
5. Administrative charges (2.4% on net compulsory contributions)						
6. Total amount of contribution and administrative charges						
(6A. Amount of Bank Collection Charge.						
6B. Total amount of remittance)						
7. (i) Deposited Rs..... ³ (under Coal Mines Provident Fund Cash Receipt No.dated.....19..... in..... Treasury (Original Challan attached).						
(ii) Deposited Rs..... in the State Bank of India, Dhanbad on for credit to Coal Mines Provident Fund Account No.I. (Receipted pay-in-slip attached)						
(iii) Remitted Rs..... vide Crossed Account Payee Cheque/ Crossed Account Payee draft No.....dated..... 19..... ⁴ (on the) in favour of Coal Mines Provident Fund Account No.I (cheque or draft attached).						

Dated..... 19.....

Delete portion not applicable

Manager/Agent

Colliery

C.M.P.F. Regd. No.....

Zone

(For use of the Coal Mines Provident Fund Inspector only)

Received from Coal Mines Provident Fund Commissioner on (dated.....checked with records of the colliery on (date)..... Discrepancies detected have been included in my Inspection report No.....dated Under charges detected have been noted in the connected contribution cards.

Inspector

Dated..... 19.....

Coal Mines Provident Fund

1. Form P (Revised) inserted vide G.S.R. 1063 dated 6-6-63
2. Serial Nos.6&6B inserted vide G.S.R. 1726 dated 11-9-68
3. The words under Treasury Challan No. Substituted vide G.S.R. 1726 dt 11-9-68
4. The words on the State Bank of India Dhanbad substituted vide G.S.R.1726 dated 11-9-68
Forms P&P(Revised) omitted for JK See Paragraph 11 of Appendix IV,
'The columns with the heading P deleted vide G.S.R. No. 1312 dt 29.12.84.

COAL MINES PROVIDENT FUND

Monthly abstract of deposits towards the Coal Mines Provident Fund for the month of 19
 (To be submitted to the Coal Mines Provident Fund Commissioner in triplicate by the 30th of each month by registered post or through a messenger alongwith the original Bank receipt/ cheque/draft).

1.	Total emoluments earned by members of Coal Mines Provident Fund Rs.				
2.	Cont. for the month.....		Compulsory P.F. Contribution (both shares)	Voluntary contribution by members (P.F.)	Family Pension contribution (both shares)
3.	Add on account of under charges				

Month	Compl. Cont. (PF) Rs.	Voluntary cont. (PF) Rs.	F.P. Cont. Rs.
-------	-----------------------	--------------------------	----------------

4. Deduct on account of over charges

Total under Charges
 Total over charges
 Net contribution

Month	Compl. Cont. (PF) Rs.	Voluntary cont. (PF) Rs.	F.P. Cont. Rs.
-------	-----------------------	--------------------------	----------------

5. Administrative charge 3% on net compulsory contribution on account of P.F. & F.P.
6. Total amount of contribution & Administrative charges Rs.....
7. Amount of Bank collection Charge Rs.....
8. Total amount of remittance Rs.....
 - (i) Deposited Rs..... under Coal Mines Provident Fund Cash receipt No..... dated
 - *(ii) Deposited No..... in the State Bank of India, Dhanbad on for credit to Coal Mines Provident Fund Account No. I (Receipted Pay-in-slip attached).
 - *(iii) Remitted Rs..... vide crossed account payee cheque/ crossed account payee Draft No..... dated on the in favour of Coal Mines Provident Fund Account No.I (cheque or draft attached).

Dated.....

Manager
 Colliery
 C.M.P.F Regd No.....Zone

*Delete portion not applicable.

(For use of Coal Mines Provident Fund Inspectors only).

Received from Coal Mines Provident Fund Commissioner on (date) checked with the records of the colliery on (date)..... Discrepancies detected have been included in my Inspection Report No..... dated.....

Under charges detected have been noted in the connected contribution cards.

Dated.....19.....

Inspector
 Coal mines Provident Fund

1 Form PP inserted vide G.S.R. 97 dt. 13.2.1988.

COAL MINES PROVIDENT FUND

(Declaration to be completed by persons joining any Coal Mine to which the Coal Mines Provident Fund Scheme applies).

I..... (in block capitals) son of/daughter of/ wife of*..... hereby declare that I was previously employed as in colliery..... (address of the coal mine) and that am/am not* a member of the Coal Mines Provident Fund.

²[In the aforesaid coal mine I was making voluntary contribution at the rate of per cent, @].

Account No. of the employee if any.....

Signature/thumb impression of the employee

Certified that the contents of this declaration have been explained to the employee who has signed/thumb impressed it in my presence.

Dated..... 19.....

Manager/Agent
Colliery.....
C.M.P.F Regd. No.....

*Delete portions not applicable.
Delete if the member was not a voluntary contributor.

1. Form 'Q' inserted vide S.R.O. 3306 dated 22nd Oct., 1954.
2. Added vide G.S.R. 1063 dt. 6.6.1963.

COAL MINES PROVIDENT FUND

(Handing and taking over report to be rendered to Coal Mines Provident Fund Commissioner in the event of a change in the ownership of a coal mine).

1. Name and address of Coal Mine.....

.....

2. Registered No. of Coal Mine.....

3. Name and address of the previous owner(s)

.....

.....

4. Name and address of the new owner(s)

.....

5. Date on which ownership changed

6. I have transferred the following records to.....

..... on * and a sum of Rs.....

(Name of new owner) (date)

..... is due to be paid to the Coal Mines Provident

Fund on account of provident fund contribution and administrative charge for the

period from to..... in respect of

employees mentioned overleaf :-

(i)

(ii)

(iii)

(iv)

Date.....

.....
(Signature of the previous owner or his
authorised agent or his manager)

7. I have received the records mentioned at 6 above on

(date)

.....
(Signature of the new owner or his
authorised agent or manager)

Date.....

*Delete if nothing is due to be paid.

1. Form 'R' inserted vide Govt. of India, Ministry of Labour Notification No. PF2(11)/52 dated 2nd Nov., 1955.

Statement of Provident Fund contribution due for the period from..... To.....

Sl. No.	Account Number	Name of member	Father's/ Husband's name	Amount of provident fund contribution (both shares)	Remarks
1	2	3	4	5	6
			Total		
			Add Adm. Charges		
			Grand Total		
*Separate statement shall be prepared for each currency period.					

For use of the Coal Mines Provident Fund Inspectors

Received from the Coal Mines Provident Fund Commissioner on (date).....
 Checked with the records of the colliery on (date).....
 Discrepancies detected have been included in my inspection report
 No..... dated Under charges detected
 have been noted in the connected contribution cards.

Inspector C.M.P.F.

Dated.....

.....
 Junior Labour Inspector (Central)

Abstract Attendance Register for Eligibility to become member of the Coal Mines Provident Fund

Name of Employee..... Reference to declaration in form Q.....
 Father's/Husband's name..... (3) Qualified for membership of the
 Designation..... C.M.P.F. in the month of
 Ticket/other identification No..... (3) Serial No of Form 'H' (Revised).....
 Category of employment Underground/surface(2) where name shown..... 19.....
 Date of appointment.....19..... (3) Date of leaving service..... 19.....

		Year 19.....								Year 19.....									
		Allowance for								Allowance for									
Month	Actual attendance (I)	Leave	Forced idleness/days of lay off	Illegal lock out	Compulsory attendance in Court	Maternity leave	Temporary disablement	Closed holidays	Total attendance	Actual attendance (I)	Leave	Forced idleness/days of lay off	Illegal lock out	Compulsory attendance in Court	Maternity leave	Temporary disablement	Closed holidays		Total attendance
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
January																			Verified Contribution Started from.....19.. (2) Under charges have been reported to Commissioner
February																			
March																			
April																			
May																			
June																			

1. New form 'S' added vide S.O. 2620 dated 28 Nov. 61.

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19		
July																				C.M.P.F. Inspector
August																				Dated.....19....
September																				
October																				
November																				
December																				
Total attendance																				
January	19... to June			19... August			19... to January			19... January			19...			to June		19...		
February	19... to July			19...September			19... to February			19... February			19...			to July		19...		
March	19... to August			19... October			19... to March			19... March			19...			to August		19...		
April	19... to September			19... November			19... to April			19... April			19...			to September		19...		
May	19... to October			19...December			19... to May			19... May			19...			to October		19...		
June	19... to November			19...						June			19...			to November		19...		
July	19... to December			19...						July			19...			to December		19...		

INSTRUCTION

- (1) In the case of employees other than monthly paid employees, attendance put in during the wage-periods ending in a calendar month shall be deemed to be the attendance for that month.
- (2) Delete portion not applicable.
- (3) To be filled up when the worker qualifies for membership of the Fund or leaves service. as the case may be.
- (4) The register would be closed when the employee qualifies for membership of the Funds or Leaves service and no entry should be made thereafter.
- (5) FORMS omitted for J&K. see paragraph II of appendix IV

COAL MINES PROVIDENT FUND

Contribution Card for employees other than monthly rated employees for the quarter ending

..... Currency period from to

1. Account No.....
2. Name (in block capitals).....
3. Father's/ husband's name.....
4. Signature or left thumb impression of member.....
5. Signature of person preparing the Card.....
6. Signature of Manager of Coal Mine.....
7. Registered No. of Coal Mine.....
8. Name of the Coal Mine.....

Week	Total emoluments earned		Contribution				Under charge (+) Over charge (-)				Refund of Advance	
			Members's share		Employer's share		Member's share		Employer's share			
	Rs.	P.	Rs.	P.	Rs.	P.	Rs.	P.	Rs.	P.	Rs.	P.

Rate of Voluntary Contribution.....
Percent

S U M M A R Y

	Member's share	Employer's share
Contribution in this card		
(+) Undercharges		
Refund of advance		
Total		
(-) Overcharge		
Net Contribution		

Checked

Found correct/observation noted

Signature of Clerk in CMPF Office

COAL MINES PROVIDENT FUND

Contribution card for employees other than monthly rated employees for the currency period from
..... to.....

Account No..... Rate of voluntary Contributions.....

Name of member (in block capitals).....

Father's/Husband's Name.....

.....
Signature/Thumb impression
of the member

.....
Signature of the person
preparing the card

.....
Signature of employer or his
authorised official

Name of Coal Mine.....

Regd No.....

1. Form "T" (Revised) substituted vide notification no. 11011 (1)/72-PF-(i) dt 8-8-72.

FORM "T" (Revised) Contd.

Week	Total emoluments*		Contribution				Under charge (+) Over Charge (-)				Refund of advance	
			Employer's share		Member's share		Employer's share		Member's share			
	Rs.	P.	Rs.	P.	Rs.	P.	Rs.	P.	Rs.	P.	Rs.	P.
1 st QUARTER												
1.												
2.												
3.												
4.												
5.												
6.												
7.												
8.												
9.												
10.												
11.												
12.												
13.												
Total												
2 nd QUARTER												
14.												
15.												
16.												
17.												
18.												
19.												
20.												
21.												
22.												
23.												
24.												
25.												
26.												
Total												
*Rounded off to the nearest rupee.												

Currency period ending.....
 Name.....A/c No.....
 Regd. No. of Colliery.....
 Serial No. of Form 'V' (Revised) where contributions shown.

FORM 'T' (Revised) Contd.

Week	Total emoluments*		Contribution				Under charge (+) Over Charge (-)				Refund of advance	
			Member's share		Employer's share		Member's share		Employer's share			
	Rs.	P.	Rs.	P.	Rs.	P.	Rs.	P.	Rs.	P.	Rs.	P.
3 rd QUARTER												
27.												
28.												
29.												
30.												
31.												
32.												
33.												
34.												
35.												
36.												
37.												
38.												
39.												
Total												
4 th QUARTER												
40.												
41.												
42.												
43.												
44.												
45.												
46.												
47.												
48.												
49.												
50.												
51.												
52.												
Total												

Net contribution during the currency period.

Member's share.....

Employer's share.....

Date.....

Signature of the authorized official of the Coal Mine

SUMMARY

	Ist Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter	Total
Member's contribution (plus) Undercharges on Member's contribution (plus) Refund of Advance					
Total					
(-) Overcharges on member's share Net member's share Employer's contribution (plus) Undercharges on employer's contribution					
Total					

(-) Overcharges on employer's share
Net employer's share

Checked.

Found correct/observation noted.

Signature of Clerk in C.M.P.F. Office

COAL MINES PROVIDENT FUND

Contribution card for employees other than monthly rated employees for the quarter ending – Currency
 Period from to

1. Account No.....
2. Name (in block capitals)
3. Father's/husband's name.....
4. Signature or left thumb impression of the member.....
5. Signature of person preparing the Card.....
6. Signature of Manager of Coal Mine.....
7. Registered No. of Coal Mine.....
8. Name of the Coal Mine.....

Week	Total emoluments*		Contribution				Under charges (+) Over charges (-)				Refund of advance	
			Member's share		Employer's share		Member's share		Employer's share			
	Rs.	P.	Rs.	P.	Rs.	P.	Rs.	P.	Rs.	P.	Rs.	P.

Rate of Voluntary Contribution..... percent.

SUMMARY

	Member's share		Employer's share	
	Rs.	P.	Rs.	P.
Contribution in this card				
(+) Undercharges				
Refund of advance				
Total				
(-) Overcharge				
Net Contribution				

Checked

Found correct/observation noted.

Signature of Clerk in CMPF Office

COAL MINES PROVIDENT FUND

Contribution Card for monthly-rated employees for the currency period

from..... to

Account No..... Rate of Voluntary Contribution.....

Name (in block capitals).....

Father's/Husband's name.....

Name of Coal Mine..... Regd. No.....

.....

Signature of person preparing
the card

Signature/Thumb impression
of the member

Signature of employer or his
authorized official with office
Seal

SUMMARY				
	Member's Share		Employer's Share	
	Rs.	P.	Rs.	P.
Contribution in this card (plus) Under Charge (plus) Refund of advance				
TOTAL				
(-) Overcharge Net contribution				

Currency period ending.....

NameA/c No.....

Regd.No. of Colliery.....

Net contribution during the currency period-

Member's Share..... Employer's share.....

Serial No. of Form V/V (Revised)

Where contribution shown.....

Date.....

Signature of the authorised official of the Coal mine

1. Form 'U' (Revised) substituted vide Notification No. 11011 (1)/72-PF I (I) dt 8.8.73.

* The columns with the heading P deleted vide GSR No. 1312 dt 29.12.84.

Form 'U' (Revised)Contd.

Month	Total emoluments*		Contribution				Under charge (+) Over charge (-)				Refund of advance	
			Member's share		Employer's share		Member's share		Employer's share			
	Rs.	P.	Rs.	P.	Rs.	P.	Rs.	P.	Rs.	P.	Rs.	P.
1.												
2.												
3.												
4.												
5.												
6.												
7.												
8.												
9.												
10.												
11.												
12.												
Total												

* Rounded off the nearest rupee.

Checked

Found correct/observation noted.

Signature of Clerk in C.M.P.F. Office

COAL MINES PROVIDENT FUND AND COAL MINES FAMILY PENSION FUND

[Return of contribution card in Form T (Revised), U (Revised), X & Y]

Name of Coal Mine..... Currency period : From..... to

Regd. No. of Coal Mine.....

Sl. No.	CMPF A/c No.	Name of member (in block capitals)	Father's or Husband's name (in the case of married woman)	Provident Fund contribution		Family Pension Contribution		No. of months for which contributed during the year	Remarks	Space for use in CMPF office
				Member's Share	Employer's Share	Member's Share	Employer's Share			
1	2	3	4	5	6	7	8	9	10	11
Total amount of contribution										
*In the case of those who have joined Coal Mines Family Pension Scheme suffix 'PEN' is to be added after the account number										

1 Form 'V' (Revised) inserted vide notification No. 11011 (i)/72-PFI (i) dt. 8.8.73

FORM 'V' (REVISED)Contd.

Sl. No.	C.M.P.F. A/c No. *	Name of member (in block capitals)	Father's or Husbands name (in the case of married women)	Provident Fund contribution		Family Pension Contribution		No. of months for which contributed during the year	Remarks	Space for use in C.M.P.F. Office
				Member's share	Employer's share	Member's share	Employer's share			
				Rs.	Rs.	Rs.	Rs.			
1	2	3	4	5	6	7	8	9	10	11
Total amount of contribution:										

Total member's contribution Rs.....

Total employer's contribution Rs.....

Total contribution Rs.....

Details of payment

Nos. and dates of Cheques/Bank drafts/Pay in slips: _____	Amount _____	Name of Bank in which deposited.
	Rs. P.	
Dated.....19.....		(Signature of Manager of Coal Mine)

2. In columns 5,6,7 & 8 sub-heading 'Rs' added vide GSR No. 1312 dt 8.12.84.

"FORM 'VV'

THE COAL MINES PROVIDENT FUND AND COAL MINES PENSION FUND

Coal Mines Period from..... to

Regd. No. of Coal Mine.....

Sl. No.	Coal Mines Provident Fund Account No.*	Name of member (in Block capital)	Father's or husband's name (in case of Married women)	Salary **	2 per cent of salary **	Amount of one increment granted from 1 st July, 1995	No. of months for which contributed during the year	Total emoluments earned during the year
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)

Provident Fund Contribution		Pension	Contribution	Total Pension contribution (6+7+12+13)	Voluntary contribution to Provident Fund	Man/EP No.	Name of Colliery where from member has come on transfer ***	Space for use in Coal Mine Provident Fund Office
Member's Share	Employer's Share	Member's Share	Employer's Share					
(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)

Total

Total Member's contribution Rs.
 Total Employer's contribution Rs.
 Total contribution Rs.

- * In case of those who have joined Coal Mines Pension Scheme Suffice: PEN : is to be added after the A/c No.
- ** upto 31-3-1996 total salary paid from 1-4-1996 on notional salary payable.
- *** Column 17 to be filled for members joining this colliery during the currency period on transfer.

Form 'VV' substituted vide GSR 264 (E) dated 25.05.1998.

RECONCILIATION STATEMENT

A. Details as per PS – 5 statement

B. Contribution as per VV Statement

Month	Provident Fund contribution	Voluntary contribution	Pension Contribution	Total addl. Pension contribution (columns 6 & 7)	Admn. Charges	Total	Provident Fund contribution	Pension Contribution	Total
April						1. As per this VV statement.			
May						2. Amount involved in contribution cards for this currency period sent earlier with refund claims.			
June									
July									
August						3. VV Statement yet to be submitted .			
September						4. Amount to be transferred from provident fund to Pension Fund and vice versa if any (+) or (-).			
October									
November									
December						Net Total:			
January						5. Contribution as Part 'A'.			
February						6. Difference – Short (-) Excess (+) deposit			
March									
Total						* Appended list of member for whom refund claims were sent			

Signature of the Colliery Manager/Authorized signatory
with Office seal

Signature/thumb impression
of the Member.”

COAL MINES PROVIDENT FUND

Return of members leaving service during the month of

Name & address of coal mine..... Regd. No. of Coal Mine.....

Sl. No.	Account Number	Name of member (in block capitals)	Father's or Husband's name (in case of married women)	Date of termination of service/ death *	Reason for termination of service **	Last known address of the member	As at the time of leaving service	Date of appointment in the coal mine where from qualified for CMPF membership	Whether refund claim has been forwarded to CMPF office	Remarks £

*In the case of persons leaving service without intimation to employers, the date from which the employees are struck off strength is to be shown.

** In this column any case of the following reasons is to be shown :-

“Retirement”, “Permanent in capacity”, “migration”, “expiry of fixed term contract”, “retrenchment”, “Dismissal,” “resignation”, “left service without intimation”, “death”.

In the case of retirement on account of permanent incapacity to work in coal mines a copy of the medical certificate should be enclosed.

In the case of migration the nationality of the member should be stated here.

In case the date of termination of service and the date of death are different, the two dates should be mentioned here.

1. Form – W inserted vide G.S.R. 1203 dated 20-8-64.

COAL MINES PROVIDENT FUND

Return of numbers a ceasing to be in service during the quarter ending..... 19.....

Name & address of Coal Mine.....

Regd. No. Coal Mine.....

Sl. No.	Account No.	Name of the member (in block capitals)	Father's or husband's name (in the case of married women)	Last known address of the member	Date of ceasing to be in service	Remarks
1	2	3	4	5	6	7

Signature of Manager or other
Authorised Official of the Coal Mine

Date.....

1. Form 'W' (Revised) inserted vide G.S.R. 2483 dated 21-10-69.

COAL MINES PROVIDENT FUND

&

COAL MINES FAMILY PENSION FUND

(For those who have joined Coal Mines Family Pension Scheme)

Contribution Card for employees other than monthly- rated employees for the currency period from

..... to

*CMPF

Account No..... Rate of Voluntary contribution.....%

Name of member (in block capitals).....

Father's/Husband's name.....

.....
Signature/Thumb
impression of the
member

.....
Signature of person
preparing the card

.....
Signature of employer or his
authorised official

Name of Coal Mine.....

Regd. No.....

*After the Account Number suffix 'Pen' to be added.

1. Form 'X' & 'Y' inserted vide notification No. 11011 (2)/72-PFI(i) dt 8-8-73.

FORM 'X'

Week	Total emoluments* Rs.	Provident Fund Contribution		Family Pension contribution		Refund of advance Rs.
		Member's share Rs.	Employer's share Rs.	Member's share Rs.	Employer's share Rs.	
1 ST QUARTER						
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
13.						
TOTAL						
2 ND QUARTER						
14.						
15.						
16.						
17.						
18.						
19.						
20.						
21.						
22.						
23.						
24.						
25.						
26.						
TOTAL						
*Rounded off to the nearest rupee.						

Currency period ending.....

Name..... A/c No.....

Regd.No. of Colliery.....

Serial No. of Form-V (Revised) where contribution shown

* The columns with the heading P deleted vide GSR No. 1312 dt. 29-12-84.

FORM 'X' Contd

Week	Total emoluments * Rs.	Provident Fund Contribution		Family Pension contribution		Refund of advance Rs.
		Member's share Rs.	Employer's share Rs.	Member's share Rs.	Employer's share Rs.	
3 rd QUARTER						
27.						
28.						
29.						
30.						
31.						
32.						
33.						
34.						
35.						
36.						
37.						
38.						
39.						
TOTAL -						
4 th QUARTER						
40.						
41.						
42.						
43.						
44.						
45.						
46.						
47.						
48.						
49.						
50.						
51.						
52.						
TOTAL						

Net contribution during the currency period .

Provident Fund contribution

Pension contribution

Member's share.....

Employer's share.....

Date.....

Signature of authorised official
of the coal mine

FORM 'X' (Contd.)

Week No.	Under charges (+)		Over Charges (-)	
	Provident Fund contribution		Family Pension contribution	
	Member's share Rs.	Employer's share Rs.	Member's share Rs.	Employer's share Rs.

Total
1st Quarter

Total
2nd Quarter

Total
3rd Quarter

Total
4th Quarter

FORM 'X' (Contd)

SUMMARY (PROVIDENT FUND CONTRIBUTION)					SUMMARY (PENSION CONTRIBUTION)				
1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter	Total	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter	Total
Member's Contribution									
(+ Under charge on									
Member's contribution									
(+ Refund of advance									
<hr/>									
Total									
<hr/>									
(-) Over charge on									
Member's contribution									
Net member's share									
Employer's contribution									
(+ Under charges on									
Employer's share									
<hr/>									
Total									
<hr/>									
(-) Over charges on									
Employer's contribution									
Net Employer's share									
<hr/>									

Total No. of months for which contributed.....
 (Total No. of weeks for which contribution is to be divided by 4 to
 arrive at the number of months)

Checked.
 Found correct/observation noted

Signature of Clerk in CMPF Office

COAL MINES PROVIDENT FUND & COAL MINES FAMILY PENSION FUND
(For those who have joined Coal Mines Family Pension Scheme)

Contribution Card for monthly – rated employees for the currency from
 To.....

*CMPF

A/c No..... Rate of voluntary contribution.....%

Name (in block capitals).....

Father's/Husband's name.....

Name of Coal Mine..... Regd. No.....

Signature of person Preparing the card	Signature/thumb impression of the member	Signature of employer or his authorised official with office seal
---	---	--

Provident Fund Contribution				Family Pension Contribution			
Member's share		Employer's share		Member's share		Employer's share	
Rs.	P.	Rs.	P.	Rs.	P.	Rs.	P.

*After the account number suffix 'Pen' is to be added.....

Currency period ending.....

Name.....A/c No.....

Regd. No. of Colliery.....

Net contribution during the currency period.....

Member's Share

Employer's Share

Provident Fund contribution : Rs..... Rs.....

Family Pension contribution : Rs..... Rs.....

Serial No. of Form 'V' (Revised) where contribution shown.....

Signature of the authorised
 Official of the coal mine
 Date.....

FORM 'Y' Contd.

Months	Total Emolument **	Provident Fund Contribution		Family Pension Contribution		Refund of Advances	Under charge (+) Provident Fund Contribution		Over charges (-) Family Pension Contribution	
		Member's share	Employer's share	Member's share	Employer's share		Member's share	Employer's share	Member's share	Employer's share
	Rs. *	Rs. *	Rs.	Rs.	Rs. *	Rs.	Rs. *	Rs. *	Rs. *	Rs. *
1.										
2.										
3.										
4.										
5.										
6.										
7.										
8.										
9.										
10.										
11.										
12.										
Total										

**Round off to the nearest rupee.

No. of months for which on tributed.....

Checked

Found correct/observation noted

(vide para 8 of Coal Mines Family Pension Scheme)

Signature of Clerk in CMPF Office

* The columns with the Heading 'P' deleted vide G.S.R No. 1312 dated 18.12.84.

SUMMARY

Contribution in this card

(Plus) Undercharges

(Plus) Refund of Advances

Total

(-) Overcharges

Net contribution

"FORM YY"

PROVIDENT FUND LEDGER FOR BEING MAINTAINED BY COLLIERIES

CURRENCY PERIOD _____ ACCOUNT NO. _____
 NAME OF MEMBERS(IN BLOCK CAPITALS) _____ FATHER'S/HUSBAND'S NAME _____
 NAME OF THE COAL MINE _____ REGD. NO. _____
 RATE OF VOLUNTARY CONTRIBUTION TO PROVIDENT FUND _____

	April	May	June	July	August	Septem- ber	Octo- ber	Novem- ber	Decem- ber	January	February	March	TOTAL
Total emoluments – Actual													
Notional Salary													
Provident Fund Contribution (Compulsory)													
Underscharges/Overcharges (Provident Fund Compulsory)													
Total Provident Fund contribution (Compulsory)													
Provident Fund Contribution (Voluntary)													
Pension Contribution @ 1.1/6 per Cent													
Undercharges+Overcharges – (Pension contribution)													
2 per cent additional contribution													
Amount equivalent to one increment w.e.f. 1 st July, 1995													
TOTAL Pension Contribution :													
GRAND TOTAL :													

NET CONTRIBUTION DURING THE CURRENCY PERIOD

	Member's Share Including Voluntary Contribution, if any.	Employer's Share
Provident Fund Contribution	Rs.	Rs.
Pension Contribution	Rs.	Rs.
TOTAL	Rs.	Rs.

Signature of the Manager/Authorised signatory
With official seal

Signature/thumb impression
of the Member

FORM 'YY' substituted vide GSR 264 (E) dated 25.05.1998.

DETAILS OF EMOLUMENTS/NOTIONAL SALARY IN RESPECT OF THE MEMBERS OTHER THAN MONTHLY RATED

Week	April	May	June	July	August	Septem-ber	Octo-ber	Novem-ber	Decem-ber	January	February	March	REMARKS
1 st Total emoluments													
Notional Salary													
2 nd Total emoluments													
Notional Salary													
3 rd Total emoluments													
Notional Salary													
4 th Total emoluments													
Notional Salary													
TOTAL Total emoluments													
Notional Salary													

TOTAL FOR ALL MEMBERS

SUMMARY OF THE VOLUME

	April	May	June	July	August	Septem-ber	Octo-ber	Novem-ber	Decem-ber	January	February	March	TOTAL
Total emoluments – Actual													
Notional Salary													
Provident Fund Contribution (Compulsory)													
Underscharges/Overcharges (Provident Fund Compulsory)													
Total Provident Fund contribution (Compulsory)													
Provident Fund Contribution (Voluntary)													
Pension Contribution @ 1.1/6 per Cent													
Undercharges+Overcharges – (Pension contribution)													
2 per cent additional contribution													
Amount equivalent to one increment w.e.f. 1 st July, 1995													
TOTAL Pension Contribution :													
GRAND TOTAL :													

NET CONTRIBUTION DURING THE CURRENCY PERIOD

	Member's Share Including Voluntary Contribution, if any.	Employer's Share
Provident Fund Contribution	Rs.	Rs.
Pension Contribution	Rs.	Rs.
TOTAL	Rs.	Rs.

Signature of the Manager/Authorised signatory
with official seal

Signature/thumb impression
of the Member".

FORM III

All entries to be made in English
[See paragraph 25C (3)]

Number of Relay.....

Hours of Relay.....

Register of persons employed underground during the week commencing..... and ending.....19....

Name of Mine.....

Name of Owner.....

Sl. No.	Name of Person	Nature of work	Relay	(Time should be recorded against an entry where it differs from the Hours of Relay stated above)														Number of days worked during the week	Hours worked during the week	Remarks	
				Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		Saturday					
				In	Out	In	Out	In	Out	In	Out	In	Out	In	Out	In	Out				
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	

Weekly abstract

Classification: Aggregate number of attendance during the week.

Aggregate number of absentees during the week

Men

Women

Manager

Date.....

Signature of Register Keeper

Date.....

FORM IV

All entries to be made in English
[See paragraph 25C (3)]

Number of Relay.....

Hours of Relay.....

Register of persons employed underground during the week commencing..... and ending.....19....

Name of Mine.....

Name of Owner.....

Sl. No.	Name of Person	Nature of work	Relay	(Time should be recorded against an entry where it differs from the Hours of Relay stated above)														Number of days worked during the week	Hours worked during the week	Remarks
				Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		Saturday				
				In	Out	In	Out	In	Out	In	Out	In	Out	In	Out	In	Out			
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21

Weekly abstract

Classification: Aggregate number of attendance during the week.

Aggregate number of absentees during the week

Men

Women

Manager

Date.....

Signature of Register Keeper

Date.....

FORM V

All entries to be made in English
[See paragraph 25C (3)]

Number of Relay.....

Hours of Relay.....

Register of persons employed underground during the week commencing..... and ending.....19....

Name of Mine.....

Name of Owner.....

Sl. No.	Number of Person	Nature of work	Relay	(Time should be recorded against an entry where it differs from the Hours of Relay stated above)														Number of days worked during the week	Hours worked during the week	Remarks
				Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		Saturday				
				In	Out	In	Out	In	Out	In	Out	In	Out	In	Out	In	Out			
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21

Weekly abstract

Classification: Aggregate number of attendance during the week.

Aggregate number of absentees during the week

Men

Women

Manager

Date.....

Signature of Register Keeper

Date.....